

# LepreCon, Inc. | Minutes: Coordinators Meeting 1/10/2021

## Call to Order

Date: Sunday, January 10, 2021.

Location: online at Google Hangouts Meet.

The meeting was called to order by Paul Tanton at 4.17 p.m.

## Attendance

Voting Board Members Present: Dee Astell (exp. Aug. 2021), Woody Bernardi (*Vice President*, exp. Aug. 2023), Mark Boniece (*Vice Chair*, exp. Aug. 2020), Kathy Richardson (exp. Aug. 2022), Paul Tanton (*Chair*, exp. Aug. 2021).

Voting Board Members Absent: None.

Other Officers Present: Hal C. F. Astell (*Secretary*).

Other Officers Absent: Kevin McAlonan (*Treasurer*).

Committee Heads Present: Dee Astell (*Social Media*), Hal C. F. Astell (*Financial Review, Webmaster*), Woody Bernardi (*Fundraising, Street Team*), Stephanie Bannon (*Bylaws & Policies, Positions*), Mark Boniece (*Quartermaster, Strategic Planning*), Paul Tanton (*Google, Social Media*).

Committee Heads Absent: None.

Members Present: None.

Guests Present: None.

Proxies: None.

## Board Reports to Committees

1. Kevin McAlonan was not present to report on PayPal.
2. Woody Bernardi reported no change on the PSFAFAE refund.
3. Hal Astell reported on the Secretary's recurring items.
  1. Conflict of Interest forms are on file for all board members, officers and coordinators, though they were due to be re-signed at the Annual Membership Meeting. I have nothing for LepreCons 47, 48 or 49.
  2. I have no contracts for LepreCons 47 or 48, but they're virtual so only guest contracts will be needed.

## Committee Reports to the Board

### LepreCon 46

Mark Boniece is still waiting on Kevin about two outstanding checks.

## **LepreCon 47**

Woody Bernardi reported. He's confirmed the Guest of Honor as Jeffrey Veregge. Amanda has taken on social media but isn't up to speed yet. He's about to go live with a bunch of stuff, including a website by next weekend and announcement of the guest, as well as registration, programming and other information.

Mark asked about the 12 items, which were deliverables for Woody with a due date of 1st January. Woody spoke to these individually. In addition to the above, he'll work on a publicity plan this week; he'll check to see if his programmers have any virtual experience, as the person previously responsible isn't going to be available (but some people from Confluence in Pittsburgh are helping set up a virtual platform); he doesn't know how he'll break down between live and recorded content (he may just go with live); Zoom will be used for the content while Discord will be used as a chatroom; he has a list of concom members but hasn't shared it yet; and there are no sponsors at this time. He asked for a week to take care of a lot of this.

Lots of discussion about how late we are in the process, being eight weeks out from con with nothing much in place. It's clear that the board needs to step in and help. There was a vote to give Woody the week and this passed 3-2.

## **LepreCon 48**

Paul Tanton reported that he's been elected and he's looking at software to use, like Zoom and Discord. Some discussion about the latter. Some discussion about guests.

## **LepreCon 49**

Kathy Richardson reported that she's working through the process, though she's finding that many people don't want to be involved with a LepreCon.

## **Bylaws & Policies**

Stephanie Bannon reported that she's waiting on Hal Astell to proof the bylaws. Financial policies were worked on during the prior Strategic Planning meeting.

## **Database**

Woody Bernardi reported no change.

## **Financial Review**

Hal Astell reported no change because he's had problems with his scanner and hasn't had time to fix over the year end period.

## **Fundraising**

Woody Bernardi reported no change.

## **Google**

Paul Tanton reported that he'd set up new LepreCon e-mail accounts for Woody.

## **Positions**

Stephanie Bannon reported that she'd sent them to Kathy, when requested.

## **Quartermaster**

Mark Boniece reported no change.

## **Social Media**

Dee Astell reported that the name of the Facebook group has been corrected from Fantays to Fantasy. She suggested that LepreCon 47 could be posting more often. Paul Tanton highlighted that Woody has a social media person on committee, named Amanda, but Dee isn't aware of her. She checked and didn't find her listed as an admin on Facebook.

## **Statutory Agent**

Kevin McAlonan was not present and did not send in a report.

## **Strategic Planning**

Mark Boniece reported that they had a meeting and started in on financial procedures. A new meeting date has been set, which is March 7, from 4.00 pm to 7.00 pm.

## **Street Team**

Woody Bernardi reported no change.

## **Treasurer**

Kevin McAlonan was not present and did not send in a report. Paul Tanton will take a look and ensure that we get a report this quarter.

## **Website**

Hal Astell reported that he's updated in all the usual ways. He'll add Paul's name as chair of LepreCon 48 on the history page.

## **Other Business**

There was no other business.

## **Meetings**

The next Quarterly Membership meeting will be held online at Google Meet on Sunday, February 22, 2021 at 4.00 p.m. A link has been created: [meet.google.com/iyb-dubb-pzu](https://meet.google.com/iyb-dubb-pzu).

The next Coordinators Meeting was set for Sunday, April 11, 2021 online at Google Meet, starting at 4.00 p.m. A link will be created.

Given the current situation with LepreCon 47, it was also decided that a special Directors Meeting would happen on Monday, 18th January, 2021, if there are still items outstanding from Woody's deliverables during the next week.

## **Adjournment**

Paul Tanton adjourned the meeting at 6:17 p.m. after a vote of 6-0-0.