

LepreCon, Inc. | Minutes: Coordinators Meeting 1/10/2021

Call to Order

Date: Sunday, January 10, 2021.

Location: online at Google Hangouts Meet.

The meeting was called to order by Paul Tanton at 4.17 p.m.

Attendance

Voting Board Members Present: Dee Astell (exp. Aug. 2021), Woody Bernardi (*Vice President*, exp. Aug. 2023), Mark Boniece (*Vice Chair*, exp. Aug. 2020), Kathy Richardson (exp. Aug. 2022), Paul Tanton (*Chair*, exp. Aug. 2021).

Voting Board Members Absent: None.

Other Officers Present: Hal C. F. Astell (*Secretary*).

Other Officers Absent: Kevin McAlonan (*Treasurer*).

Committee Heads Present: Dee Astell (*Social Media*), Hal C. F. Astell (*Financial Review, Webmaster*), Woody Bernardi (*Fundraising, Street Team*), Stephanie Bannon (*Bylaws & Policies, Positions*), Mark Boniece (*Quartermaster, Strategic Planning*), Paul Tanton (*Google, Social Media*).

Committee Heads Absent: None.

Members Present: None.

Guests Present: None.

Proxies: None.

Board Reports to Committees

1. Kevin McAlonan was not present to report on PayPal.
2. Woody Bernardi reported no change on the PSFAFAE refund.
3. Hal Astell reported on the Secretary's recurring items.
 1. Conflict of Interest forms are on file for all board members, officers and coordinators, though they were due to be re-signed at the Annual Membership Meeting. I have nothing for LepreCons 47, 48 or 49.
 2. I have no contracts for LepreCons 47 or 48, but they're virtual so only guest contracts will be needed.

Committee Reports to the Board

LepreCon 46

Mark Boniece is still waiting on Kevin about two outstanding checks.

LepreCon 47

Woody Bernardi reported. He's confirmed the Guest of Honor as Jeffrey Veregge. Amanda has taken on social media but isn't up to speed yet. He's about to go live with a bunch of stuff, including a website by next weekend and announcement of the guest, as well as registration, programming and other information.

Mark asked about the 12 items, which were deliverables for Woody with a due date of 1st January. Woody spoke to these individually. In addition to the above, he'll work on a publicity plan this week; he'll check to see if his programmers have any virtual experience, as the person previously responsible isn't going to be available (but some people from Confluence in Pittsburgh are helping set up a virtual platform); he doesn't know how he'll break down between live and recorded content (he may just go with live); Zoom will be used for the content while Discord will be used as a chatroom; he has a list of concomm members but hasn't shared it yet; and there are no sponsors at this time. He asked for a week to take care of a lot of this.

Lots of discussion about how late we are in the process, being eight weeks out from con with nothing much in place. It's clear that the board needs to step in and help. There was a vote to give Woody the week and this passed 3-2.

LepreCon 48

Paul Tanton reported that he's been elected and he's looking at software to use, like Zoom and Discord. Some discussion about the latter. Some discussion about guests.

LepreCon 49

Kathy Richardson reported that she's working through the process, though she's finding that many people don't want to be involved with a LepreCon.

Bylaws & Policies

Stephanie Bannon reported that she's waiting on Hal Astell to proof the bylaws. Financial policies were worked on during the prior Strategic Planning meeting.

Database

Woody Bernardi reported no change.

Financial Review

Hal Astell reported no change because he's had problems with his scanner and hasn't had time to fix over the year end period.

Fundraising

Woody Bernardi reported no change.

Google

Paul Tanton reported that he'd set up new LepreCon e-mail accounts for Woody.

Positions

Stephanie Bannon reported that she'd sent them to Kathy, when requested.

Quartermaster

Mark Boniece reported no change.

Social Media

Dee Astell reported that the name of the Facebook group has been corrected from Fantays to Fantasy. She suggested that LepreCon 47 could be posting more often. Paul Tanton highlighted that Woody has a social media person on committee, named Amanda, but Dee isn't aware of her. She checked and didn't find her listed as an admin on Facebook.

Statutory Agent

Kevin McAlonan was not present and did not send in a report.

Strategic Planning

Mark Boniece reported that they had a meeting and started in on financial procedures. A new meeting date has been set, which is March 7, from 4.00 pm to 7.00 pm.

Street Team

Woody Bernardi reported no change.

Treasurer

Kevin McAlonan was not present and did not send in a report. Paul Tanton will take a look and ensure that we get a report this quarter.

Website

Hal Astell reported that he's updated in all the usual ways. He'll add Paul's name as chair of LepreCon 48 on the history page.

Other Business

There was no other business.

Meetings

The next Quarterly Membership meeting will be held online at Google Meet on Sunday, February 22, 2021 at 4.00 p.m. A link has been created: meet.google.com/iyb-dubb-pzu.

The next Coordinators Meeting was set for Sunday, April 11, 2021 online at Google Meet, starting at 4.00 p.m. A link will be created.

Given the current situation with LepreCon 47, it was also decided that a special Directors Meeting would happen on Monday, 18th January, 2021, if there are still items outstanding from Woody's deliverables during the next week.

Adjournment

Paul Tanton adjourned the meeting at 6:17 p.m. after a vote of 6-0-0.

LepreCon, Inc. | Minutes: Quarterly Membership Meeting 2/21/2021

Call to Order

Date: Sunday, February 21, 2021

Location: Google Meet

The meeting was called to order by Paul Tanton at 4.28 p.m.

Attendance

Voting Board Members Present: Dee Astell (exp. Aug. 2021), Woody Bernardi (*President* - exp. Aug. 2023), Mark Boniece (*Vice Chair, Vice President* - exp. Aug. 2022) Kathy Richardson (exp. Aug. 2022), Paul Tanton (*Chair* - exp. Aug. 2021).

Voting Board Members Absent: None.

Other Officers Present: Hal C. F. Astell (*Secretary*).

Other Officers Absent: Kevin McAlonan (*Treasurer*).

Co-ordinators Present: Dee Astell (*Social Media* - joint), Hal C. F. Astell (*Financial Review, Webmaster*), Stephanie Bannon (*Bylaws & Policies, Positions*), Woody Bernardi (*Database, Fundraising, Street Team*), Mark Boniece (*Quartermaster, Strategic Planning*), Paul Tanton (*Google, Social Media* - joint).

Co-ordinators Absent: None.

Other Members Present: Len Berger, Duncan Rittschof, Gary Swaty, Willow Tanton.

Guests: None.

Petitions for Membership: None.

Proxies: Craig Dyer for Stephanie Bannon, Andrea Rittschof to Duncan Rittschof; Jim Strait for Mark Boniece.

Donations

Because we're virtual, Paul Tanton reminded of ways to virtually contribute to the organisation (use Amazon Smile, donate via PayPal donation, complete a donation form and send a check to PO Box) rather than pass around the Collection Cauldron.

Board Reports

Secretary's Report

Minutes for the October and November meetings and the Online Business report by Hal Astell were posted online in advance of the meeting. There were no questions or concerns.

Treasurer's Report

This report by Kevin McAlonan was posted online in advance of the meeting. There were no questions or concerns.

LepreCon 46 Report

This report by Mark Boniece was not received in advance of the meeting. He reported in person that he's just waiting on Kevin to send three checks. As they're to Mark Boniece, Stephanie Bannon and Arizona Specialty Art Shows, this isn't deemed a priority.

LepreCon 47 Report

This report by Woody Bernardi was not received in advance of the meeting. He reported in person that meetings are ongoing with the board, which is now co-chairing the event. Programming is fleshing out.

LepreCon 48 Report

This report by Paul Tanton was not received in advance of the meeting. He reported in person that he has a treasurer and he's looking for guests.

LepreCon 49 Report

This report by Kathy Richardson was posted online in advance of the meeting. She added that she's looking at Father's Day, 2023, which is two weeks before Westercon 75. Her theme will be space warriors.

Co-ordinator Reports

Bylaws & Policies

This report by Stephanie Bannon was posted online in advance of the meeting. There were no questions or concerns.

Discussion about how to accept the new bylaws, given that no notification was sent out. As 6.3.1 of the current bylaws require a notification in the meeting invite, we clearly can't do that now. 2.2.2 also says that we have to have fifteen active members and we're currently at fourteen, so a motion was made to appoint Marguerite as a member. This passed 2-0-2. The Secretary will e-mail a ballot to all fifteen active members at least three weeks before the May meeting, so that we can vote there and then.

A post in the Facebook bylaws was raised. This was Wayne Myers asking about the bylaws. Hal Astell replied to him to say that they've been discussed at strategic planning meetings and will be raised at the quarterly meeting. Mark Boniece said that he wasn't on the invite list for strategic planning meetings. Hal suggested that he be added as he clearly has interest. It was suggested that the strategic planning meeting links be posted in that group.

Further discussion about activity and membership of that Facebook group, which has been inactive since we've been meeting about these topics.

Database

This report by Woody Bernardi was not received in advance of the meeting. He reported in person that he's started work on the database and will update with registration data.

Financial Review

This report by Hal Astell was posted online in advance of the meeting. There were no questions or concerns.

Fundraising

This report by Woody Bernardi was not received in advance of the meeting. He reported in person no change.

Google

This report by Paul Tanton was not received in advance of the meeting. He reported in person that he's done the usual things. Trash has changed from being forever to being only thirty days.

Hal Astell asked about the next step he had from the previous meeting, which was to update the committee list. Paul took care of that during this meeting.

Positions

This report by Stephanie Bannon was posted online in advance of the meeting. There were no questions or concerns.

Quartermaster

This report by Mark Boniece was not received in advance of the meeting. He reported in person that there was no change.

Social Media

This report by Dee Astell was posted online in advance of the meeting. There were no questions or concerns.

Statutory Agent

This report by Kevin McAlonan was posted online in advance of the meeting. There were no questions or concerns.

Paul Tanton added that Kevin had to change the address registered with the Corporation Commission so that we can stay current.

Strategic Planning

This report by Mark Boniece was was not received in advance of the meeting. He reported in person that we had a meeting on December 6, 2021 that ran through all the bylaws and left us with a document to propose at this meeting. We moved onto financial procedures, which will be the active discussion for the next meeting, on March 7, 2021.

Street Team

This report by Woody Bernardi was was not received in advance of the meeting. He reported in person that there was no change.

Webmaster

This report by Hal Astell was posted online in advance of the meeting.

Paul Tanton asked about Zach's problems. Hal replied that he has a ticket into JaguarPC to find out what's going on with temporary issues.

Old Business

1. PayPal. Kevin McAlonan was not present to report.
2. PSFAFAE Refund. Woody Bernardi reported no change.
3. Corporate Logo. Hal Astell reported no change.
4. Update Chairs/Treasurers on Bank Accounts. Paul Tanton reported that this has not yet been done.
5. Bylaw Changes. This was covered in the Strategic Planning.

New Business

1. None.

Announcements

1. Hal Astell mentioned that the next CoKoCon virtual Conversations in ConSuite will be on 28th February from 2.00pm to 6.00pm.
2. Dee Astell added that CoKoCon has announced that it's going virtual.
3. Paul Tanton mentioned that LepreCon 47 is coming up in March.

4. Len Berger recommended *Devil May Care*, which is a late night animation on SyFy.

Meetings

The next strategic planning meeting had been previously set for Sunday, March 7.

The next coordinators meeting had been previously set for Sunday, April 11. This will be held on Google Meet from 4.00pm.

The next quarterly meeting was set for Sunday, May 16 on Google Meet, from 4.00pm. This will include the bylaws vote.

The annual meeting was set for Sunday, August 15 on Google Meet, from 4.00pm.

Adjournment

Paul Tanton adjourned the meeting at 7.16pm.

LepreCon, Inc. | Minutes: Coordinators Meeting 4/11/2021

Call to Order

Date: Sunday, April 11, 2021.

Location: online at Google Hangouts Meet.

The meeting was called to order by Paul Tanton at 4.07 p.m.

Attendance

Voting Board Members Present: Dee Astell (exp. Aug. 2021), Mark Boniece (*Vice Chair*, exp. Aug. 2020), Kathy Richardson (exp. Aug. 2022), Paul Tanton (*Chair*, exp. Aug. 2021).

Voting Board Members Absent: Woody Bernardi (*Vice President*, exp. Aug. 2023).

Other Officers Present: Hal C. F. Astell (*Secretary*).

Other Officers Absent: Kevin McAlonan (*Treasurer*).

Committee Heads Present: Dee Astell (*Social Media*), Hal C. F. Astell (*Financial Review, Webmaster*), Stephanie Bannon (*Bylaws & Policies, Positions*), Mark Boniece (*Quartermaster, Strategic Planning*), Paul Tanton (*Google, Social Media*).

Committee Heads Absent: Woody Bernardi (*Fundraising, Street Team*).

Members Present: None.

Guests Present: None.

Proxies: None.

Board Reports to Committees

1. Kevin McAlonan was not present to report on PayPal.
2. Woody Bernardi was not present to report on the PSFAFAE refund.
3. Hal Astell reported on the Secretary's recurring items.
 1. Conflict of Interest Policy and Annual Statement forms are on file for all board members, officers and coordinators, though these technically should have been re-signed in August. I have one additional one for the LepreCon 48 webmaster.
 2. A contract is on file for Jeffrey Veregge, Artist GoH at LepreCon 47. No contracts have been received for LepreCons 48 or 49. I have no contracts for LepreCons 47 or 48, but they're virtual so only guest contracts will be needed.

Committee Reports to the Board

LepreCon 46

Mark Boniece reported. He's still waiting on Kevin to send three outstanding checks.

LepreCon 47

Woody Bernardi was not present to report.

LepreCon 48

Paul Tanton reported. He has a treasurer and a webmaster. The website is up. He's working on getting guests. The theme is "Our Virtual World".

LepreCon 49

Kathy Richardson reported. She has a core committee: Margie Grady is Personnel Manager; Wayne Myers is Finance Manager; Paul Tanton is Office Manager. Dates will be the Father's Day weekend: June 16-18, 2023. She's looking to be family oriented. Theme is Space Warriors.

Bylaws & Policies

Stephanie Bannon reported. The bylaws are up for a vote. The financial procedures are being discussed at Strategic Planning meetings.

Database

Woody Bernardi was not present to report. Mark Boniece added that Woody updated the mailing list.

Financial Review

Hal Astell reported. Scanner problems are fixed, but I haven't re-started scanning documents yet.

Fundraising

Woody Bernardi was not present to report. Paul Tanton mentioned that we'd received \$8.25 from Amazon Smile.

Google

Paul Tanton reported. He's done a lot of activating and deactivating accounts for LepreCons 47, 48 and 49.

Positions

Stephanie Bannon reported no change.

Quartermaster

Mark Boniece reported no change.

Social Media

Dee Astell reported. She took over the new Instagram account prior to LepreCon 47 and promoted the convention on Facebook, Instagram and Twitter. She also monitored the inbox during the convention to help confused people. She updated who can access these accounts, as we roll forward from convention to convention. Numbers have gone up. A negativity issue came up on social media about diversity at LepreCon 47, but the perceived issue was due far more to mismanagement than diversity, as the diversity was actually strong at LepreCon 47.

Paul Tanton added that he updated the contact details for the Westercon 70 Twitter account to an @leprecon.org address. He also raised a concern about the usage of “guests” at LepreCon 47 and reiterated Other Policy #11 that program participants should not be referred to as “guests”.

Statutory Agent

Kevin McAlonan was not present to report.

Strategic Planning

Mark Boniece reported. We held a meeting, worked on the financial procedures and talked about LepreCon 47. We decided to send out a closing message for the convention by social media.

Street Team

Woody Bernardi was not present to report. Paul Tanton agreed to take on the role, now that he’s the active convention chair.

Treasurer

Kevin McAlonan was not present to report.

Website

Hal Astell reported. He’s updated the corporate website to meet ongoing needs with regards to meetings, documents and other changes. He also rolled the redirection from the Lep 47 directory to the Lep 48 directory at the end of LepreCon 47. Given some odd and intermittent issues with ftp access to the website, he’s been working with the JaguarPC techs. The suggestion is that this has been resolved, but Stephanie is still having problems. He plans to take a look in person next time he’s there.

Other Business

Paul Tanton raised the ongoing vote in the boardlist to sign up for an annual corporate Zoom subscription. Missing voters (except Woody, who wasn’t present) voted yes, so the motion passes. Paul then asked if we should change the August meeting from Google Meet to Zoom and there was broad agreement.

Meetings

The next Quarterly Membership meeting will be held online at Zoom on Sunday, May 16, 2021 at 4.00 p.m. A link is already on the website.

The next Coordinators Meeting was set for Sunday, July 18, 2021 online at Zoom, starting at 4.00 p.m. A link will be created.

Adjournment

Paul Tanton adjourned the meeting at 5:39 p.m.

LepreCon, Inc. | Minutes: Quarterly Membership Meeting 5/16/2021

Call to Order

Date: Sunday, May 16, 2021

Location: Zoom

The meeting was called to order by Paul Tanton at 4.23 p.m.

Attendance

Voting Board Members Present: Dee Astell (exp. Aug. 2021), Mark Boniece (*Vice Chair, Vice President* - exp. Aug. 2022), Kathy Richardson (exp. Aug. 2022), Paul Tanton (*Chair* - exp. Aug. 2021).

Voting Board Members Absent: Woody Bernardi (*President* - exp. Aug. 2023).

Other Officers Present: Hal C. F. Astell (*Secretary*).

Other Officers Absent: Kevin McAlonan (*Treasurer*).

Co-ordinators Present: Dee Astell (*Social Media* - joint), Hal C. F. Astell (*Financial Review, Webmaster*), Stephanie Bannon (*Bylaws & Policies, Positions*), Mark Boniece (*Quartermaster, Strategic Planning*), Paul Tanton (*Google, Social Media* - joint).

Co-ordinators Absent: Woody Bernardi (*Database, Fundraising, Street Team*).

Other Members Present: Len Berger, Craig Dyer, Jeff George, Natalie Herbeke, Michael Lesnick, Andrea Rittschof, Duncan Rittschof, Gary Swaty, Willow Tanton, Jason Youngdale.

Guests: Ann Mair, Wayne Myers.

Petitions for Membership: None.

Proxies: Woody Bernardi for Paul Tanton; Craig Dyer for Stephanie Bannon; Jim Strait for Mark Boniece. Michael Lesnick left partway through the meeting and left a proxy for Hal Astell.

Donations

Because we're virtual, Paul Tanton reminded of ways to virtually contribute to the organisation (use Amazon Smile, donate via PayPal donation, complete a donation form and send a check to PO Box) rather than pass around the Collection Cauldron.

Board Reports

Secretary's Report

Minutes for the January and February meetings were posted online in advance of the meeting. He read Online Business aloud. There were no questions or concerns.

Treasurer's Report

Paul Tanton reported in Kevin McAlonan's stead. There were no questions or concerns.

Kevin had Paul start an e-mail thread with people who need to be on the various accounts. Kevin filed the IRS e-postcard and will pay the PO Box renewal tomorrow. Leprecon, Inc. checking has \$571.27. Westercon 70 has \$526.00. Leprecon, Inc. savings has \$5,545.51. PayPal has \$0.00.

LepreCon 46 Report

This report by Mark Boniece was not received in advance of the meeting. He reported in person that he's just waiting on Kevin to send the three checks before he can close out.

LepreCon 47 Report

Woody Bernardi sent a report in via Paul Tanton.

He's working on a program book and waiting on his editor to get back to him. The convention was held on Zoom with one track of programming. The single Artist Guest of Honor was Jeffrey Veregge. Most people seemed to have a good time. There were panels, gaming, evening filk concerts and a busy dead dog.

A few people asked about panel recordings and how they will be shared. Paul answered that Woody's plan was to share them on a staggered basis. The general opinion was to share the videos on the LepreCon YouTube channel all at once. Nobody seemed to be opposed. Mark Boniece volunteered to handle any minor editing needed. Hal Astell will get him the files. Len Berger asked if we should include a copyright statement. It was generally agreed that we should. Paul mentioned that all panelists had approved the panels to be recorded. Wayne Myers asked if there were age-restricted panels. There weren't. Paul will follow up with Peggi, who coordinated the filk, to check on licensing. Paul and Dee will attempt to figure out the YouTube password.

LepreCon 48 Report

This report by Paul Tanton was not not received in advance of the meeting. He reported in person that the website went live at the end of LepreCon 47. A couple of guests have given tentative approval but they haven't signed contracts and communication seems lost. He's therefore reached out to a couple of other people. He's going with Zoom as a platform.

LepreCon 49 Report

This report by Kathy Richardson was posted online in advance of the meeting. She expanded on that. Michael Lesnick volunteered his services. Hal Astell suggested she look into Artemis. A number of people suggested contacts for that.

Co-ordinator Reports

Bylaws & Policies

This report by Stephanie Bannon was posted online in advance of the meeting. There were no questions or concerns. She added that the committee is working on financial procedures.

She summarised the bylaws changes. The primary two were a shift from membership coming from convention attendance to dues and a shift to five elected board members instead of two coming from chairmanship of a convention. However, there are many smaller changes to fix issues we've had over the last decade or so. Lots of discussion about the pros and cons and reasons for the changes.

She also summarised financial procedures, which are a set of best practices to ensure a healthy organisation.

Database

This report by Woody Bernardi was not received in advance of the meeting. He reported through Paul that he's going to start work on the database after he's closed out LepreCon 47. Mark Boniece added that Woody had built a mailing list.

Financial Review

This report by Hal Astell was posted online in advance of the meeting. There were no questions or concerns specifically, though more general questions were asked and Hal explained the situation.

Fundraising

This report by Woody Bernardi was not received in advance of the meeting. Stephanie Bannon raised a future Chompies as a potential location for future meetings. It will be on Cactus and 32nd Street. They give 15% back from what's spent during meetings, possibly on a wider level like Jerry's. Various people will ask at other places.

Google

This report by Paul Tanton was not received in advance of the meeting. He reported in person that he's signed up for an annual Zoom, as per board vote on the boardlist. He set up a bunch of e-mail addresses for future conventions. He called it Online Platforms because he's now handling Zoom too.

Positions

This report by Stephanie Bannon was posted online in advance of the meeting. Some discussion about virtual positions.

Quartermaster

This report by Mark Boniece was not received in advance of the meeting. He reported in person that there was no change.

Social Media

This report by Dee Astell was posted online in advance of the meeting. There were no questions or concerns.

Statutory Agent

This report by Kevin McAlonan was not posted online in advance of the meeting but we believe that we have not been served.

Strategic Planning

This report by Mark Boniece was not received in advance of the meeting. He reported in person that we had a further meeting, but LepreCon 47 planning knocked off us off schedule. We'll get back on track as of the next meeting.

Street Team

This report by Woody Bernardi was not received in advance of the meeting. He reported in person that there was no change. Some discussion about current plans.

Webmaster

This report by Hal Astell was posted online in advance of the meeting. There were no questions or concerns.

Old Business

1. PayPal. Kevin McAlonan was not present to report.
2. PSFAFAE Refund. Woody Bernardi was not present to report.
3. Corporate Logo. Hal Astell reported no change, as he's waiting for TusCon.
4. Update Chairs/Treasurers on Bank Accounts. Paul Tanton reported that this is being coordinated.

New Business

1. Bylaw Changes. Much discussion, including some history as to when and why the current bylaws tied membership in the organisation to membership of an individual convention. It used to be that membership was by request and approval by the board. Later, there were dues. Later, there weren't.
2. Len Berger proposed a new policy to clarify a point in the bylaws: "Corporate and convention committees are open to LepreCon, Inc. members and non-members, subject to approval by the committee chair who must be a member of LepreCon, Inc." This was seconded and passed 17-0-0.
3. Gary Swaty proposed that we accept the proposed bylaws, as drafted and published on 17th January, 2021. This was seconded and passed 14-3-0.
4. Mark Boniece proposed that "We extend all active members at this time to the end of the AGM in 2021, at which point annual dues must be paid. Dues cover the period from the beginning of an AGM to the beginning of the following AGM." This was seconded and passed 12-0-4.

Announcements

1. Paul Tanton mentioned that some upcoming conventions are happening in person: Maricopa Con, Saboten Con and the Apocalypse Later International Fantastic Film Festival. Dee Astell added Phoenix FearCon and Mad Monster Party. Len Berger added Phoenix Fan Fusion. Andrea Rittschof mentioned that San Diego Comic-Con will be happening both in person and virtually.
2. Len Berger and Andrea Rittschof talked about physical movie screenings coming back.
3. Hal Astell mentioned that the next CoKoCon virtual Conversations in ConSuite will be on 23rd May from 2.00pm to 6.00pm in Discord.

Meetings

The next coordinators meeting had been previously set for Sunday, July 18. This will be held on Zoom from 4.00pm.

The annual meeting was set for Sunday, August 15 on Zoom, from 4.00pm.

Adjournment

Paul Tanton adjourned the meeting at 8.32pm.

LepreCon, Inc. | Minutes: Coordinators Meeting 7/18/2021

Call to Order

Date: Sunday, July 18, 2021.

Location: online at Zoom.

The meeting was not called to order because a quorum of board members was not achieved.

LepreCon, Inc. | Minutes: Annual Membership Meeting 8/15/2021

Call to Order

Date: Sunday, August 15, 2021

Location: Zoom

The meeting was called to order by Paul Tanton at 4:20 p.m.

Attendance

Voting Board Members Present: Dee Astell (exp. Aug. 2021), Woody Bernardi (COO LepreCon 47 - exp. Aug. 2023), Mark Boniece (Vice Chair - exp. Aug. 2022), Kathy Richardson (exp. Aug. 2022), Paul Tanton (Chair, COO LepreCon 48 - exp. Aug. 2021).

Voting Board Members Absent:

Other Officers Present: Hal C. F. Astell (Secretary).

Other Officers Absent: Kevin McAlonan (Treasurer).

Co-ordinators Present: Dee Astell (Social Media - joint), Hal C. F. Astell (Financial Review, Webmaster), Stephanie Bannon (Bylaws & Policies, Positions), Woody Bernardi (Database, Fundraising, Street Team), Mark Boniece (Quartermaster, Strategic Planning), Paul Tanton (Google, Social Media - joint).

Co-ordinators Absent:

Other Members Present: Andrea Rittschof, Duncan Rittschof, Gary Swaty, Willow Tanton.

Guests: None.

Petitions for Membership: None.

Proxies: Craig Dyer for Stephanie Bannon; Jim Strait for Mark Boniece.

Donations

Because we're virtual, Paul Tanton reminded of ways to virtually contribute to the organisation (use Amazon Smile, donate via PayPal donation, complete a donation form and send a check to PO Box) rather than pass around the Collection Cauldron.

Board Reports

Secretary's Report

Minutes for the April and May meetings were posted online in advance of the meeting. He read Online Business aloud. There were no questions or concerns.

Treasurer's Report

Paul Tanton reported in Kevin McAlonan's stead. Kevin let Paul know that he's happy to continue as treasurer though would not be unhappy if someone took over. LepreCon, Inc. checking has \$481.11. Westercon 70 has \$551.00. LepreCon, Inc. savings has \$5,625.65. PayPal has \$38.24. At current expenditure rate, even with very little income, we're good to go for a long while. There were no questions or concerns.

LepreCon 46 Report

This report by Mark Boniece was not received in advance of the meeting. He reported in person that he's still waiting on Kevin to send the three checks before he can close out.

LepreCon 47 Report

This report by Woody Bernardi was not received in advance of the meeting. He reported in person that he'll have the program book out by the end of September.

Paul Tanton and Dee Astell have not identified which accounts can update YouTube yet, but Mark and Woody will persevere with this. Paul does not believe that there is a specific LepreCon YouTube account.

Mark Boniece hasn't done the video edits yet.

Paul talked with Peggi, the LepreCon 47 filk coordinator and she advised that the filk shouldn't be posted to YouTube because of copyright concerns. However, Woody stated that their agreements would identify which said yes and which did not. Woody has those and will check.

Dee Astell asked if he had figured out how to handle the art from the Sketch Off. He hasn't received any physical art from the artists, though he has received digital files. No auction is planned.

LepreCon 48 Report

This report by Paul Tanton was not received in advance of the meeting. He reported no change, but he's reaching out to new people.

LepreCon 49 Report

This report by Kathy Richardson was not posted online in advance of the meeting. She reported in person that she's resigning from this position but remaining on the board.

Co-ordinator Reports

Bylaws & Policies

This report by Stephanie Bannon was posted online in advance of the meeting. There were no questions or concerns.

She added that the Financial Procedures were completed after the period in question and the board has voted 3-0-2 to pass them, and that we're holding monthly Policies meetings.

Database

This report by Woody Bernardi was not received in advance of the meeting. He reported no change.

Financial Review

This report by Hal Astell was posted online in advance of the meeting. There were no questions or concerns.

Fundraising

This report by Woody Bernardi was not received in advance of the meeting. He reported in person that Amazon Smile has sent us \$40.98 total. He's spoken to the IHOP we'd previously met at about their policy of sending a percentage of bill money from a meal back to non profits and they're talking between corporate and local. He's also moved to Las Vegas and won't be able to coordinate fundraising locally. It was agreed to put Fundraising in abeyance until COVID-19 is over.

Online Platforms

This report by Paul Tanton was not received in advance of the meeting. He reported in person that he'll look into concerns about getting into Zoom meetings. Also, GSuite has renamed to Google Workplace.

Positions

This report by Stephanie Bannon was posted online in advance of the meeting. There were no questions or concerns.

Paul Tanton suggested that with the job done, perhaps this committee could be wound down. Stephanie agreed but suggested that it would help to attract new people into jobs if they were detailed beyond their legal requirements.

Quartermaster

This report by Mark Boniece was not received in advance of the meeting. He reported in person that there was no change.

Social Media

This report by Dee Astell was not received in advance of the meeting. She reported in person that she hasn't had a chance to pull the numbers. All our presences online are still there and working. There were no questions or concerns.

Statutory Agent

This report by Kevin McAlonan was not posted online in advance of the meeting but he did tell Paul that we have not been served.

Strategic Planning

This report by Mark Boniece was was not received in advance of the meeting. He reported in person that meetings were skipped to focus on financial procedures, which are now complete. The board voted to remove the dues requirement from the bylaws and that will be presented today. There are no future meetings scheduled. There were no questions or concerns.

Street Team

This report by Paul Tanton was was not received in advance of the meeting. He reported in person that we have a table at Phoenix Fan Fusion. There were no questions or concerns.

Webmaster

This report by Hal Astell was posted online in advance of the meeting. There were no questions or concerns.

Old Business

1. PayPal. Kevin McAlonan sent a report via Paul Tanton that he hasn't made progress on this issue.
2. PSFAFAE Refund. Woody Bernardi reported no change.
3. Corporate Logo. Hal Astell reported no change, as he's waiting for TusCon.
4. Update Chairs/Treasurers on Bank Accounts. Paul Tanton reported that this has not yet happened.
5. Bylaw Changes. Paul Tanton introduced the proposed bylaw changes. The board has already voted 4-0-0, but the vote needs to be at this meeting. This passed 7-0-6.

New Business

1. Elections. Dee Astell and Paul Tanton are up for re-election. Paul accepted his nomination and was elected many-0-4. Dee did not but Gary Swaty was nominated, accepted and was elected many-0-4.

2. Board Chairs. Mark Boniece proposed that Paul Tanton and Mark Boniece continue in their positions as chairman and vice chairman. This passed by acclamation, with one abstention.
3. Officers. Kathy Richardson volunteered to take over as Secretary. Hal Astell agreed to stand down in her stead. Kevin was reelected 3-0-2, given that he's technically not eligible to hold the position.
4. Coordinators. Kathy also volunteered to take over as Bylaws & Policies. However, Stephanie Bannon did not agree to step down. Discussion focused on people who work for multiple organisations and conventions. Board vote was 2 for Kathy and 3 abstentions. Woody is willing to continue as Database. Hal Astell will step down as Financial Review and the committee will be dissolved. Fundraising will be placed into abeyance until COVID is over. Paul is willing to continue as Online Platforms. Positions has been dissolved. Mark Boniece is willing to continue as Quartermaster. Dee Astell will step down as co-Social Media, but Paul Tanton is willing to continue solo. Kevin McAlonan had indicated through Paul that he was willing to continue as Statutory Agent and Treasurer. Street Team will be being placed into abeyance until COVID is over. Hal Astell is willing to continue as Website until someone is willing to take it over.
5. Convention Chairs. Mark Boniece proposed that LepreCon 49 be run by the board and an election for LepreCon 50 not be held today. This passed by acclamation, with one abstention.

Announcements

1. Paul Tanton mentioned that Virtual CoKoCon 2021 will be 3rd-6th September, 2021. Hal Astell added some details.
2. Hal Astell mentioned that Maricopa Con is 20th-22nd August in Phoenix, Arizona Toy Con is 28th August in Glendale and ConsimWorld Expo is 28th August-4th September. Saboten Con is 3rd-6th September. All are expected to be physical.

Meetings

Kathy asked for the Bylaws & Policies committee meeting to be changed from 30th September to the 23rd. Time is 7:00pm. There will be no August meeting.

The next coordinators meeting was set for Sunday, October 3rd, at 4:00pm, probably on Zoom.

The next quarterly meeting was set for Sunday, November 7th, at 4:00pm, probably on Zoom.

Adjournment

Paul Tanton adjourned the meeting at 6:52pm.

LepreCon Quarterly Meeting of Board of Directors and Coordinators
October 3, 2021

Meeting called to order at 4:11 PM by Paul Tanton . Roll taken: all 5 directors in attendance, one member attending.

Paul Stated that Hal Astell, was not in attendance, said all reports up to and including August 2021 Annual Meeting were on the website.

Treasurer report not sent before meeting.

ByLaws and Policies reported by Kathy Richardson, Meeting was held on the 4th Thursday of September, 2021. Three people in attendance. Policies were reviewed. Board was asked to change the policy of the Secretary writing up all the agendas for committees, board, meeting etc. and that agendas be drawn up by the person in charge of such meetings. Kathy motioned, Woody second, Vote was 3/0/2. Passed. Next meeting to be on Thursday January 27th, 2022.

Online Platforms reported by Paul. He reinstated Gary Swaty to the board. Updated Social Media groups. Figured out the problem with Zoom and corrected it.

QuarterMaster by Mark Boniece. No changes.

Social Media by Paul. No Changes.

Statutory Agent: No changes.

Strategic Planning by Mark. Discussion of what SP involves. Next meeting Sunday December 5th, 2021 at 4 PM.

Street Team by Paul. Fan Fusion pushed back to May 2022.

Webmaster by Hal. He filed report online.

Old Business: Three people still need checks for reimbursement for Lep #46.

New Business: None

Next Coordinator and Directors meeting is Sunday January 9th, 2022.

Meeting adjourned at 4:48 PM.

LepreCon Inc. Second Quarter membership Meeting November 7, 2021

Paul Tanton called meeting to order at 4:22 PM. He stated the agenda was online.

In attendance: Board members Paul Tanton, Mark Boniece, Kathy Richardson, Woody Bernardi, Gary Swaty.

Members: Dee Astell, Hal Astell, Stephanie Dyer, Natalie Harbeke, W Tanton.

By Proxy: Craig Dyer, Jim Strait, Andrea Rittschof, Duncan Rittschof.

Donations may be made by Paypal, Amazon Smile or checks may be sent to the PO Box.

Reports:

Secretary Kathy Richardson reported online minutes from August to October 2021, status of Conflict of Interest forms, and Contracts.

Treasurer Kevin McAlonan reported thru Paul Tanton that Wells Fargo was changing the checking accounts so that the accounts needed to have a \$500 balance. Credit card had fraud so card was cancelled and a new card is being issued. The account balances are:

Savings: \$5,520.79

Checking: \$576.11

70/45 Savings: \$1,631.88

70/45 Checking: \$576.00

46 Savings and checking: \$909.09

PO Box will be next to expire, Cost is \$118.

Kevin is aware there are still 3 checks to be issued for Lep 46.

Kevin will only communicate by text, not Docs.

Lep 46: Mark Boniece stated con was cancelled, refunds processed, three outstanding checks to himself and Staphanie Dyer have not been paid.

Lep 47: Woody Bernardi stated the program book was not ready. A discussion was held about why the book is needed.

Lep 48: Paul Tanton stated he wants to step down as COO. Discussion was held on who should be new COO, it was decided that the discussion should be held by the board via email.

Lep 49: Board will run it.

Lep 50: No COO.

Committees:

By-Laws and Policies: Kathy Richardson reported the committee met in September and three people showed up. It was decided that the board should vote on reversing the policy of the secretary making up the agendas, and give agenda making back to those who are leading the

meetings. Also discuss the absentee vote abuse/use. Discussion of Policy on Photos and Videos. Also discussion on other policies.

The board voted at the Coordinators meeting 3-0-2 reverse the agenda policy on October 3, 2021.

Membership voted to change #5 to COO from president. Paul motion/Kathy second. Passed 14-0-0.

Membership voted to delete #8. W. Tanton motion/ Woody second. Passed 14-0-0.

Membership voted to delete #9. Woody motion/Stephanie second. Passed 13-1-0.

Database: Woody Bernardi reported nothing new, work in progress.

Equipment: Mark Boniece reported no change. Hal Astell said easels were picked up from Kevin as they belonged to the Astells. Mark will work on a computer file for equipment.

Online Platforms: Paul Tanton reported no more G-Suite, instead there is G-Workforce. Zoom is easier now to get into a meeting. He reactivated Gary Swaty's email account. Took others off of groups, took control of spam, put people on groups where they needed to be.

Dee Astell stated she can't get off of Twitter. Paul says password needs to be changed first.

Service of Process: Kevin McAlonan thru Paul Tanton. Paul says he updated the Corporation Commission for Kevin. Per Kevin we have had no service of process.

Social Media: Paul Tanton stated Twitter and Facebook have changed so he can't post events. Dee stated LepreCon shows as an event and not as a page. Paul has not looked into Instagram.

Strategic Planning: Mark Boniece said the next meeting is Sunday December 5, 2021 at 4 PM. Need to discuss table at FanFusion.

Street Team: Paul Tanton stated he was told FanFusion has so few tables, they are offering pipe and drape, all tables on one floor. Scheduled for May 2022. We need someone at the table.

Website: Hal Astell will update Docs and meeting. There were no committee reports. By-Laws Doc needs date.

Old Business: Paypal - none. PSFFAE - none. Corporate Logo is coming. Update chairs, treasurers, bank accounts - none.

New Business: Remove donation reminder? No leave.

CoCoCon will host party at Tuscon on November 13 and 14, 2021.

W. Tanton announced her birthday was the next day.

Next Meeting: Membership will be Sunday February 6, 2022 at 4 PM.

Coordinator will be Sunday January 9, 2022.

Expectations: Action items: Woody will research his Lep47 check.

Mark will tell board the date on the equipment list at the coordinator meeting.

Paul will request help from Facebook to fix LepreCon page.

Paul will post pictures on Instagram

Closing: Meeting adjourned. Motion by Gary/Second by Woody. 8-1-5. Adjourned at 6:15 PM.